

Team De Ver Constitution – updated March 2026

1 Name of Club

The Club will be called Team De Ver (hereinafter will be referred to as **The Club**). Team De Ver will be affiliated to British Cycling.

2 Aims and Objectives

The aims and objectives of The Club will be:

- ☐ To arrange regular rides at different levels to suit the needs of club members
- ☐ To encourage participation in a variety of cycling related events and activities
- ☐ To promote the club in ways that attract a diverse membership that reflects the local community
- ☐ To offer coaching, training, and competitive opportunities in cycling and related social activities
- ☐ To raise funds by membership fees
- ☐ To promote The Club within the local community and cycling
- ☐ To do all other things reasonably necessary to advance the aims and the objectives of The Club
- ☐ To ensure a duty of care to all members of The Club
- ☐ To provide all its services in a way that is fair to everyone

3 Membership

- (a) Membership of The Club is open to anyone interested in participating in cycling, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. Any person aged 16 or 17 who wishes to join a ride and become a member must have the consent of their parent(s) / guardian.
- (b) Any person considering becoming a member of The Club may join a club ride on two occasions before becoming a member.
- (c) Any person who wishes to join a Club ride may only do so if riding an appropriate bike with suitable tyres for the ride type eg road bike and/or smooth tyres for a road ride, gravel or ATB bike with suitable tyres for a gravel ride.
- (d) All members will be subject to the regulations of the constitution and by joining The Club will be deemed to accept these regulations and the Code of Conduct that The Club has adopted. By joining the club and participating in rides, members agree to accept and abide by the club's Code of Conduct.
- (e) Members will pay membership fees, as determined at the Annual General Meeting. At the committee's discretion, membership may be managed via a third party application such as Rider HQ

- (f) Individuals shall not be eligible to take part in the business or activities of The Club, vote at general meetings or be eligible for selection of any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by The Club committee.
- (g) The Club encourages all members to be a member of British Cycling and the club will promote the benefits of membership such as Third Party Insurance cover.
- (h) The club recommends all those who do not join British Cycling to obtain alternative insurance

4. Sports Equity

- (a) This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

- (b) The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- (c) The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- (d) All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- (e) The Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

5 Committee

- (a) The affairs of The Club shall be conducted by a Committee which shall consist of up to seven members and which shall include, but not be limited to, the Chair, Treasurer, Secretary, Membership Secretary, who shall be elected at the Annual General Meeting.
- (b) All committee members must be members of The Club.
- (c) If required, the committee shall elect a co-Chair from among its members.
- (d) The term of office shall be for one year, and members shall be eligible for re-election.

- (e) If the post of any officer or ordinary committee member should fall vacant after such an election, the Committee shall have the power to fill the vacancy until the succeeding Annual General Meeting.
- (f) The Committee will be responsible for adopting new policy, codes of practice/conduct that affect the organisation of The Club.
- (g) The Committee will have powers to appoint any advisers to the Committee as necessary to fulfil its business.
- (h) The Committee will be responsible for disciplinary hearings of members who infringe The Club rules/regulations/constitution/code of conduct. The Committee will be responsible for taking any action of suspension or discipline following such hearings.
- (i) The committee meetings will be convened by the Secretary of The Club and be held no less than 2 times per year.
- (j) Only Committee members will have the right to vote at committee meetings.
- (k) The quorum required for business to be agreed at Committee meetings will be 3.

6 Finances

- (a) The Club treasurer will be responsible for the finances of The Club.
- (b) The financial year of The Club will run from April 1 and end on March 31.
- (c) All club monies will be banked in an account held in the name of The Club.
- (d) An audited statement of annual accounts will be presented by the treasurer at the Annual General Meeting.
- (e) All electronic payments from club funds should be authorized by the treasurer and one other committee member.

7 Annual General Meetings and Extraordinary General Meetings

- (a) General Meetings are the means whereby the members of The Club exercise their democratic rights in conducting The Club's affairs.
- (b) The Club shall hold the Annual General Meeting (AGM) in early March to:
 - ☐ Approve the minutes of the previous year's AGM.
 - ☐ Receive reports from the Chair and Secretary, and other officials
 - ☐ Receive a report from the Treasurer and approve the Annual Accounts.
 - ☐ Receive a report from those responsible for certifying The Club's accounts.
 - ☐ Elect members of the Committee.

- ☐ Agree the membership fees for the following year.
 - ☐ Consider any proposed changes to the Constitution.
 - ☐ Deal with other relevant business.
- (c) Notice of the AGM will be given by The Club secretary with at least 21 days' notice to be given to all members.
- (d) Nominations for officers and members of the committee will be sent to the secretary at least three days prior to the AGM.
- (e) Proposed changes to the constitution shall be sent to the secretary prior to the AGM, who shall circulate them at least 7 days before an AGM.
- (f) All members have the right to vote at the AGM.
- (g) The quorum for AGMs will be at least 7 members.
- (h) An Extraordinary General Meeting (**EGM**) shall be called by an application in writing to the Secretary supported by at least 7 members of The Club. The committee shall also have the power to call an EGM by decision of a simple majority of the committee members.
- (i) All procedures shall follow those outlined above for AGMs.

8 Amendments to the constitution

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

9 Discipline and appeals

- (a) All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary.
- (b) The Committee will meet to hear complaints within 21 days of a complaint being lodged. The Committee has the power to take appropriate disciplinary action including the termination of membership.
- (c) The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.
- (d) There will be the right of appeal to the Committee following disciplinary action being announced. The Committee should consider the appeal within 14 days of the Secretary receiving the appeal.

10 Dissolution

- (a) A resolution to dissolve The Club can only be passed at an AGM or EGM through a majority vote of the membership.
- (b) In the event of dissolution, all debts should be cleared with any clubs funds. Any assets of The Club that remain following this will be divided among the paid up members at the time.

11 Declaration

Team De Ver hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Name	Drew Hyde	Position	Co-Chair
Sign		Date	05 March 2026

Name	Fran Bourne	Position	Co-Chair
Sign		Date	05 March 2026